

STATE OF COLORADO



The Colorado Restorative Justice Council engages communities to create lifelong cultures of respect and responsibility.

Matt Riede, Chair, 1st Judicial District Victim Advocate— present
Lynn Lee, Practitioner, Vice Chair, Pikes Peak Restorative Justice Council— present
Perrie McMillen, Restorative Justice Services Program Director, City of Ft. Collins (Immediate Past Chair)-not present
Spiro Koinis, Division of Youth Corrections Victim and Restorative Justice Services Coordinator (Past Chair)— not present
Greg Brown, Chief Probation Officer, Twentieth Judicial District (Executive Committee)— present
Meg Williams, Department of Public Safety, Division of Criminal Justice, Manager (Executive Committee)— present
Robb Miller, Deputy District Attorney, Nineteenth Judicial District- present
Mary Mc Ghee, Colorado Organization for Victim Assistance Board Member— not present
Robin Singer, Colorado Department of Education-- present
Vacant, Juvenile Justice Delinquency Prevention Council—
Rebecca Oaks, Adult Parole Board— present
Pat Kelly, Juvenile Parole Board— present by phone
Monica Chambers, Department of Corrections— not present
Melissa Westover, Practitioner/RJ Directors—present
Alice Price, Practitioner, Center for Restorative Programs— present
Martin Gonzales, Judge, 12th Judicial District— present by phone
Elizabeth Porter-Merrill, Public Defender State of Colorado—present
Benito Garcia, Chief of Police Milliken, CO- not present

Facilitation by: Deb Witzel (RJ Coordinator SCAO)

Minutes taken by: Jack Hubbard

Guests- Dr. Shannon Sliva-DU, Stan Garnett, Andrew Bennett, Dan Banta, Chris Dinnan, Meghan Dollar, Kerri Schmitt, Elaina Shively, Molly Sifers,

RJ COUNCIL Minutes

Regular Meeting

December 16th 2016, 9a-3p

Boulder Justice Center 1777 6th (and Canyon) Boulder CO 80302

1. Welcome and Introductions-

Additions: Vacant seat filled, new member, Stacy Davis, St. Vrain Valley School District Safety Director. Represents Juvenile Justice Delinquency Prevention council.

- Molly Sifers- Intern- Surveying High Schools (proto-type)
 - Final Paper
 - How to proceed after this?- Edit and conduct survey across schools statewide

2. SITE VISIT OF FUNDED PROGRAM- 20TH JD JUVENILE RJ DIVERSION- Elaina Shively and Stan Garnett

- Stan-Cost to DA office is more than expected. Low cost and well systematized way to handle cases is file and move through judicial system. Time and money up front with RJ are higher. Need to consider more support financially for DA's to take on RJ
- DA local elected county funded- will require constant education
- CDAC- Stan and Robb please come back to RJ Council to let us know how we can work together
 - Took group through office

3. RJ COUNCIL Business:

- Adopt October minutes- attached – vote- unanimous
- New Vice Chair needed for 2017- discussion after the last meeting that the vice chair is unoccupied. Motion to amend the bylaws to appoint and create a fifth seat on the executive council that is an rj practitioner and/or a director, seconded. Vote, unanimously passed. Executive council is chair/vice chair/treasurer/immediate past chair/and an rj practitioner or director. Greg is treasurer, Matt is chair, immediate past chair is vacant, vice chair is vacant, rj practitioner is vacant. Spiro and/or Meg (if Spiro is not interested) will be asked to be on the executive

committee as past chair. Alice is nominated and seconded for the vice chair and Mary nominated and seconded for future vice as a newer member. Proposal for another meeting, as part of this discussion, we should consider doing succession planning and training and ride along for interested future leadership. Take to Exec.

- Alice agreed to serve as vice chair for one year
- Process- long-term (succession plan)- TBD
- Bylaws- amend- yes
- Bulgarian Delegation- Meg and Spiro- to send update
- Council media liaisons, two council members who do not have conflicts with state government requirements and media restrictions, Alice has been doing this. Melissa will look into it and it will be tabled for now.
- Living Documents- attached- (Kappy edits and Peggy' email) adopt new editions- A question happened twice relative to the language, in the HRVOD section of the standards where it talks about: a surrogate to be chosen by a victim, an offender of a similar crime can participate in a victim oriented process. Would that offender be considered a surrogate, can we just name them an offender surrogate? And, in a high risk dialogue/case, would a surrogate be appropriate.

Motion to strike the piece in the HRVOD section of the standards that says “an offender in a similar crime can participate” and replace it with an alternative process reference, “in the event a victim is requesting a restorative process and the offender is not available or appropriate then an alternative process to HRVOD may be appropriate. “ Seconded and adopted.

- RPS- feedback

Page 7 hard copy—reference to using structured restorative response statement. Proposed to strike “superlative” from this statement.

Page 10 basic circle process outline—lumps so many different kinds of circle processes together, guidelines here are for a connection circle, but dangerous to use this for all of the processes previously discussed in this document previous to this section. Discussion that it doesn't seem appropriate to provide step by step instructions for a process, as a result, motion to strike this section from the education document guidelines, seconded and passed.

Page 18 under practitioner role, suggestion that 4th bullet be amended to end the sentence after the word process and strike the remainder of that sentence. Seconded and adopted. Unanimously.

Standards- feedback

- Training Guide- none
- Practitioner Applications and Process- Melissa- attached- amended and adopted after amendments.
 - Schedule (Post in Dec. Close Feb 3rd, April 28th RJ Council vote, SCAO in May start June)
 - Selection Committee
 - With changes after review, the documents will be posted on RJ Colorado.org
- 2016 RJ Conference- Deb/Dan- viewed video drafts. approved
 - Video – final drafts of pieces from the conference to be posted on the website, and there is room for one more video under the current funding. Videos watched and reviewed by the Council, and the Council was very appreciative of the final product.
- 2017 Planning
 - Meeting Calendar attached 2/24, 4/28, 6/2, 8/25, 12/15
 - Budget requested by SCAO to be in by March; Exec Comm will make decisions and recommendations to SCAO.
 - Where will meetings be in 2017?- Matt's building in JeffCo
 - RETREAT DATE 8/24 would be what the Council has done the past few years, before the regular meeting, both days all days. Deb will investigate locations for the retreat.
 - 2017 Action Plan Draft attached. Committee assignments, and these will tabled since a number of individuals absent.
- RJ Coordinator Position Analysis and “Operations Manual” (2016 retreat action item)
 - Process
 - Outside evaluation and report
 - Judicial HR
 - Consider additional support
 - Contract

- FTE
- Policy/Procedure for handling Grievances-Matt
 - Internal- will draft policy
 - External- no authority, will clarify via website
- 4. Funded Programs, Data Collection & Evaluation – Meg Chair**
 - Funded Programs
 - Database
 - Updates
 - **Prepare for 2017 Funding Requests—currently the council has \$800,000 available, and \$600,000ish is what was awarded last fiscal year.**

Conclusion for fy18: four year cycle, currently funding pilots up to 60% of fy 16, newly funded current funded can apply for 80% of fy17's approved amount, all new applicants will understand there is a four year funding cycle of 100-80-60-40. Focus is pre-file to keep juveniles out of the justice system, new and expanding programs.

Can get this application out mid Janaury, close it at end of March, committee can select by mid-April and contracts will be out and finalized by 6/30/17.

 - Priorities
 - Update Application Form
 - Schedule-
 - Updated application must be complete no later than Jan 18th
 - Close end of March
 - Select By April 14 at the latest
 - Contract by June 30
- 5. Budget and Funds- Greg & Deb**
 - Cash Fund Update- attached
 - FY '17- updates
 - Anjali- Capacity Building- Implementation Science and RJ Programs
 - \$ Prosecution & Defense RJ Support Proposal attached- Greg and Liz
 - Expansion- HRVOD- Dr. **Shannon-Shannon at DU has the NIJ grant for HRVOD victim outcomes. There is a request to supplement the \$250 per dialogue funded by the grant to the level of \$500 paid by DOC per facilitator. Total proposal is a request for \$20,000 to match the facilitator stipends and an additional \$10,000 to provide for travel expenses and for \$20,000 to fund a part time staff person to support the management of the administrative aspect of facilitator assignment/scheduling/etc. \$50,000 total request. The University of Denver will provide financial oversight and management of the funds without overhead costs. Discussion: What percent of time will the position—8 hours per week.**
 - **On both requests, Deb will plug them into the budget and provide it to the Council for review, and will put out a call to RJ Council members to consider priorities. Part of the issue is that funding the existing grant program feels different than the request for new positions.**
 - New Videos for website
 - FY '18
 - DA request- Stan
 - Funded Programs
 - FY '19- must be ready in March for SCAO
 - Retreat topic- Priorities
- 6. 2017 Legislation- Matt/Pete—Session will be convening prior to the next meeting.**

Two bills to deal with the DORA report and continuing the state council, potentially propose expense reimbursement to be carried by someone else.

Pete's bill—four pieces—rj in plea bargaining, confidentiality, advisement by judges, and the PSI-R and probation assessing for the suitability of RJ.

Council reminded that legislation moves very quickly and that there needs to be high attention and availability while this process is going on.

- Sunset /Renewal—Meghan Dollar from the Municipal League present for this discussion.
 - Rep Arndt willing to carry reimbursement provision
- Confidentiality attached
- Pre-trial/Plea
- Other?

NIJ—curriculum development, there's a meeting on Monday for the HRVOD for the steering committee.

Perrie forwarded an issue regarding online training stuff from the CCRJD. \

EARSS funded programs, congratulations Estes Park, boulder prep, and the other announced programs! Really appreciate that CDE is recognizing the need and importance of RJ.

Mission:

The State Restorative Justice Council advances restorative justice principles and practices throughout Colorado by providing *gateways* to information, networking and support.